For you to use

April Panel on non academic jobmarket, use the summer for internships, other advice
April First jobmarket (JM) meeting. Sign up for jobsare list and answer survey about market

deadline checklist

1-Jul
- start working doc
- finish JM Paper estimation
- set up ARE jobmarket webpage
- meet all references and update them on job market plans

1-Aug
- email JM Paper to sofia
- get advisor ok, ask adviser to email Sofia with ok
- schedule one Fall department seminar - Friday ARE or full 90 minutes Wed ERE
- If you are in Development or Behavioral (or other established field) ask for a full 90 minute seminar slot in the fal

Late August Second ARE jobmarket meeting/ go to Econ meet also or get their notes

1-Sep
- send Sofia cheat sheet
- send sofia curriculum vitae (CV) and upload to webpage
- get teaching evaluations and official transcripts if needed
- meet sofia 5-10 minutes Spiel practice
- check JOE for any early-deadline applications
- remind all letter writers and inform them of due date Oct 30th at the latest (or any early deadlines if applicable)
- schedule many 5 minutes practice meets with Sofia and other faculty

1-Oct
- plane ticket, hotel reservation, registration to ASSA meetings
- become a member of the AEA, and maybe even AAEA
- check all links in your webpage
- last changes to CV to be sent in the ARE roster to potential employers
- meet all references one last time and remind them to follow areplace email instructions. Make sure they underst
- write up diversity statement, teaching statement, and research statement for your application
- if any applications have early deadlines (October or earlier) let Sofia and letter writers know ASAP
- thoroughly comb through JOE and other job sites and compile a list of all jobs you will apply to

Late Oct 3rd ARE JM meeting mailing, labels etc

mid Nov
- apply to all jobs
- send Diana list of places you applied so she keeps track of submitting letters for you, follow Diana’s template

Early Dec Last ARE JM meeting - interviews, seminars etc

December arrange and schedule interviews at AEA in Jan, people will email call you

Mid December ARE practice mock interview for each of you

January AEA meetings

Jan-April schedule seminars, give jobtalks
- negotiate when offers

May Commencement and big Partey celebrating your jobs with your Families